

smartprograms.aglc.ca info@smartprograms.aglc.ca SMART Programs c/o AGLC 50 Corriveau Avenue St. Albert, Alberta T8N 3T5 Toll-free in Alberta: 1-877-436-6336

Apply to have responsible liquor service certification from another province recognized

In Alberta, industry workers in specified positions must be ProServe-certified within 30 days of hire. Certificates issued by other responsible liquor service training programs *are not* accepted in lieu of ProServe.

If your responsible liquor service certificate was issued by another provincial training program within the last 5 years, you can apply to SMART Programs to have it recognized.

Equivalency *will not* be granted for certificates issued more than 5 years ago. Certificates issued outside of Canada will not be recognized.

To have your responsible liquor service certificate recognized at Alberta's licensed premises, a SMART Programs account is required. Create an account or sign into the one you have to get the registration number. Then:

- Send an email to info@smartprograms.aglc.ca. In the subject line, include:
 - ✓ your legal name as it appears on your government-issued, photo ID and
 - ✓ the 12-digit SMART Programs registration number on your account.
- Attach a digital image of your responsible liquor service certificate. The program logo, your name and certificate number must be clear, legible and fully displayed.

SMART Programs will review your submission. Check your email for the next 2-3 business days. A ProServe certification agreement will be sent for your review. Reply, confirming your understanding and agreement to the terms, for SMART Programs to grant equivalency for the remainder of the 5-year certification term.

You'll receive confirmation that your certificate has been recognized. Print or save your ProServe certificate to your mobile device.

Note: Not all Canadian provinces grant equivalency for ProServe. Contact administrators of the responsible liquor service training program where you work for more information.

Licensee staff must provide proof of ProServe certification at the request of an AGLC Inspector.

AGLC's liquor, gaming and cannabis policy manuals are at aglc.ca.